

## Arvada High School Truancy Intervention Process

<p><b>Tier One Positive Reinforcers:</b></p> <p style="text-align: center;"><b>Daily:</b> Welcome and Thank All Students for Coming to School/Class</p> <p>All Staff Contact the Families of One-Two Students with Positive Attendance and One with Improving Attendance Weekly</p> <p style="text-align: center;"><b>Bulldog High Five Drawing:</b> Focusing on Attendance, Staff Will Submit Bulldog High Five Cards and Two Students with Positive Attendance; Two Names Will be Drawn Each Day on the Daily Announcements to Receive Reinforcers</p>	<p><b>Tier One-Classroom or Pre-Referral Interventions:</b></p> <p><b>Step One:</b> Universal Intervention-Messenger Auto-Dialer Notifies Family of All Class Absences</p> <p><b>Step Two:</b> On the 3rd Unexcused Class Absence Teacher Conducts Student Conference and Makes Family Contact and Documents Contact in Campus Admn. Contact</p>	<p><b>Tier One Corrective Consequences:</b></p> <p>After 3 Class Absences the Student Conferences with the Teacher and Teacher Notifies Family</p> <p>The Grade-Level Administrator will Review Weekly Attendance Reports, Grade-Level Administrator Conferences with Student, Contacts Family, Issues Student Self-Reflection Form, Refers Student for Initial Truancy Intervention/Support Plan</p> <p>After 10-20 Unexcused Absences the Student Receives Lunch Detention</p>	<p><b>Jeffco Truancy Intervention Process:</b></p> <p>Summary of Student's Behavior and Situation (Initial Truancy Intervention/Support Plan)</p> <p>Universal Interventions (Tier One Steps One and Two)</p> <p>Initial Truancy Letter</p> <p>Compulsory Attendance Letter(s)</p>
<p><b>Tier Two Positive Reinforcers:</b></p> <p style="text-align: center;"><b>Weekly:</b> Each Student with Perfect Attendance will Receive a Positive Reinforcer</p> <p style="text-align: center;"><b>Monthly:</b> At Staff Meetings, Each AHS Staff Member will Write One Quick Postcard Recognizing a Student with Perfect Attendance</p> <p style="text-align: center;"><b>Six Weeks:</b> Students with Perfect Attendance for Six Weeks or One Hexter will Receive School/Community Coupons</p>	<p><b>Tier Two or Building-Level Interventions:</b></p> <p><b>Step Three:</b> The Grade-Level Administrator will Review Weekly Attendance Reports; Conferences with the Student; Implements Self-Reflection Form and Attendance Contract</p> <p><b>Step Four:</b> Student Support Team Contact</p> <p><b>Step Five:</b> After 31 Unexcused Absences we Conduct an Initial Truancy Intervention/Support Plan and Document in Campus Admin. Conference</p>	<p><b>Tier Two Corrective Consequences:</b></p> <p>After 21-30 Unexcused Absences the Student Receives After-School Detention and Community Service</p> <p>As Noted Above, 21-30 Subsequent Truant Behavior Results in the Assignment of After-School Detention and Community Service or the Requirement of Positive Participation in School Activity or Organization</p> <p>After 28 Unexcused Class Absences, Initial Truancy Letter to Family</p> <p>After 70 Unexcused Class Absences, Compulsory Truancy Letter to Family</p>	<p>Truancy Conference One (Initial Truancy Intervention/Support Plan)</p> <p>Truancy Conference Two (Arvada High School Truancy Council)</p> <p>Truancy Office Case Manager Assistance (Step Seven)</p> <p>Referral to Truancy Court/District Drop-Out Prevention</p>
<p><b>Tier Three Positive Reinforcers:</b></p> <p style="text-align: center;"><b>Semester:</b> Students with Perfect Attendance will Receive a Certificate, Will be Listed on the TV Monitors, and will have Lunch with the Principal</p>	<p><b>Tier Three or Out-of-Building Interventions: Referral to Truancy Court Process</b></p> <p><b>Step Six:</b> On 50th Unexcused Absence Grade-Level Administrator Makes Referral to Arvada High School Truancy Council/TAP Plan</p> <p><b>Step Seven:</b> On the 60th Unexcused Absence, Grade-Level Administrator and Truancy Case Manager Meet with Student and Family for Truancy Planning Session</p> <p><b>Step Eight:</b> On the 80th Unexcused Absences Dean of Students/Grade-Level Administrator Makes Referral to Truancy Court</p>	<p><b>Tier Three Corrective Consequences:</b></p> <p>After 80 Unexcused Class Absences the Student and Family are Referred to Truancy Court/District Drop-Out Prevention</p> <p>As Needed, Students and Families will be Referred to the Jefferson County Department of Human Services for Educational Neglect</p>	

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<p style="text-align: center;"><b>Tier One-Classroom or Pre-Referral Interventions:</b></p> <p style="text-align: center;"><b>Step One: 1-2 Unexcused Class Absences</b>  <b>Universal Intervention-Messenger Auto-Dialer Notifies Family of All Class Absences</b></p> <p style="text-align: center;"><b>Step Two: 3rd Unexcused Class Absence</b>  <b>Classroom Teacher Conducts Student Conference</b>  <b>Classroom Teacher Makes Family Contact and Documents Contact in Campus Admn. Contact</b></p>	<p style="text-align: center;"><b>Jeffco Truancy Intervention Process:</b></p> <p style="text-align: center;"><b>Summary of Student's Behavior and Situation (Initial Truancy Intervention/Support Plan)</b></p> <p style="text-align: center;"><b>Universal Interventions (Tier One Steps One and Two)</b></p>
<p style="text-align: center;"><b>Tier Two or Building-Level Interventions:</b></p> <p style="text-align: center;"><b>Step Three: 4th Unexcused Class Absence</b>  <b>The Grade-Level Administrator will Review Weekly Attendance Reports</b>  <b>Conferences with the Student</b>  <b>Implements Self-Reflection Form and Attendance Contract</b></p> <p style="text-align: center;"><b>Step Four: Student Support Team Contact</b></p> <p style="text-align: center;"><b>Step Five: 31st Cumulative Unexcused Class Absence</b>  <b>Conduct an Initial Truancy Intervention/Support Plan with Student and Family</b>  <b>Document in Campus Admin. Conference</b></p>	<p style="text-align: center;"><b>Initial Truancy Letter</b></p> <p style="text-align: center;"><b>Compulsory Attendance Letter(s)</b></p> <p style="text-align: center;"><b>Truancy Conference One (Initial Truancy Intervention/Support Plan)</b></p> <p style="text-align: center;"><b>Truancy Conference Two (Arvada High School Truancy Council)</b></p>
<p style="text-align: center;"><b>Tier Three or Out-of-Building Interventions: Referral to Truancy Court Process</b></p> <p style="text-align: center;"><b>Step Six: 50th Cumulative Class Absence</b>  <b>Grade-Level Administrator Makes Referral to Arvada High School Truancy Council/TAP Plan</b></p> <p style="text-align: center;"><b>Step Seven: 60th Cumulative Class Absence</b>  <b>Grade-Level Administrator and Truancy Case Manager Meet with Student and Family for Truancy Planning Session</b></p> <p style="text-align: center;"><b>Step Eight: 80th Cumulative Class Absence</b>  <b>Grade-Level Administrator Makes Referral to Truancy Court</b></p>	<p style="text-align: center;"><b>Truancy Office Case Manager Assistance (Step Seven)</b></p> <p style="text-align: center;"><b>Referral to Truancy Court/District Drop-Out Prevention</b></p>